



MCS, Inc. EQUIPMENT HOT SWAP AGREEMENT

Date:

RECEIVING PARTY

MCS, Inc.
Alex Gonzales
8101 Cessna Ave.
Gaithersburg, MD 20879
(800) 728-0154
Fax: (301) 990-3155

Attn:
Company:
Address:

Phone:
Fax:
E-Mail:

DESCRIPTION OF SWAPPED EQUIPMENT

QTY.	DESCRIPTION	PART NUMBER	REFURBISHED PRICE	TRADE-IN VALUE	FINAL PRICE (upon receipt of TRADE-IN)

DESCRIPTION OF RETURNED EQUIPMENT

QTY.	DESCRIPTION	SERIAL NUMBER

- - Customer is initially charged REFURBISHED PRICE
 - Upon receipt of repairable, RETURNED EQUIPMENT, customer is then issued TRADE-IN VALUE credit (to be deducted from initial charges)
 - "Repairable" means that all equipment visually looks to be in good condition (i.e. – a formatter board that is broken in half, even during shipping, is not deemed "repairable").
 - Returned Equipment must be received within 10 business days of receipt of Swapped Equipment

COST OF DELIVERY

RECEIVING PARTY INSPECTION

The cost of delivery shall be the responsibility of Receiving Party.

Receiving Party shall inspect the Swapped Property upon receipt. Receiving Party shall have 5 business days from receipt of Swapped Property to notify MCS, Inc. of any defect or other objection of the Swapped Property. MCS, Inc. shall inspect Returned Property and has 5 business days to notify the Receiving Party if condition is deemed beyond repair. If condition is deemed beyond repair, Receiving Party shall be charged the Original Price noted above, as if unit was not returned to MCS, Inc.

Credit Card Information

- Visa MC AMEX

Card Number-

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Exp. Date - ____/____

Name (as it appears on card – please print)

Signature of Cardholder

MCS, Inc. Representative (& Date)

Signature of Receiving Party Representative (& Date)

Document created by: Alex Gonzales

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